# lan Jones

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Experienced computer programmer using Rapid Application Development with additional experience in managing people, sometimes in difficult circumstances. I have a positive attitude and good communication skills resulting in effective "on the job" staff training.

Key Skills		
<ul> <li>Rapid Application         Development     </li> </ul>	<ul><li>Conscientious &amp; self motivated</li><li>Good &amp; patient communicator</li></ul>	<ul><li>Flexible &amp; versatile</li><li>Experienced Trainer</li></ul>
<ul> <li>Problem solving</li> </ul>	Organised	

## **Current Business**

2005

# IPJnet Web Design – self employed web site developer:

to 2012

- Web sites for small businesses and special interest groups
- Rapid Application Techniques to ensure customer satisfaction
- Photographic service for web site content
- Consultancy service to Middlewich Town Council
- Content Management Systems administration including JOOMLA 1.5

#### **Career History**

#### **Cheshire Constabulary:**

Police Constable

Rapid Application Development Team:

1996 to

2005

- Database developments from initial customer needs right through to finished applications with customised user interface for simplicity of use. This required good communication skills with non-technical users. Main database tools used:
  - Lotus Notes/Domino (e.g. Fingerprint identification work flow)
  - Microsoft Access (e.g. Speed camera court files)
  - Microsoft Visual Basic (e.g. Information system front end)
  - Lotus Approach (e.g. Fixing & upgrading of legacy applications)
- Training core users in new & amended applications was an essential part of this role as this then enabled the core users to cascade the training to other users. This was either carried out on a one to one basis or in group sessions.
- Windows NT printer server set-up & system installation across Cheshire.

## Property Officer:

1995 to

1996

- The management of retention & disposal of all property coming into possession at Northwich Police Division. Required organisation, self motivation and liaison with Police Officers and the public.
  - During the course of this posting I identified improvements that could be made to the system and I initiated a new property computer system This was subsequently used by other property officers around the force. (Dbase4/Lotus Approach)

# • Panda/Incident Response Vehicle and additional roles:

1978

Tutor constable

to 1995

- This role involved initial operational training followed by close supervision and mentoring of new recruits during their first 2 years in the force. The training had to follow a set course of targets that must achieved at various stages. A key part of this role was assessing and reporting on the recruit's progress at each target point.
- Control Room
  - Radio, Telephone, FAX & TELEX communications
  - Keyholder details for lock up & alarmed premises were kept on a card system & I introduced the 1<sup>st</sup> computer based keyholder system in the force. (This was actually the first use by the Force of any personal computer system for operational purposes). I trained the other users such that it was no longer necessary for me to retain control of or maintain the system. (Dbase4/Lotus Approach)
  - Enquiry desk
- Police Support Unit
  - Operations requiring trained Police Officers in Protective Clothing; this varied from dealing with violent individuals to large scale public order incidents.

#### **MacFisheries Supermarkets:** 1973 Supermarket department manager: tο 1978 Staff training As Provisions Department Manager I identified the potential of one of the counter staff for promotion. This involved "on the job" training such as stock control, the safe use of machinery and also one to one desk based training in company procedure using the company manuals. As Fruit and Vegetables Department Manager I trained a member of staff in a similar manner to the previous example. The result was that when I left the company he was able to successfully apply for my job. Stock Control/Shrinkage Control Staff supervision Relief dept manager MANWEB: 1970 Mainframe computer operator to 1973 Ancillary machine operator **Qualifications & Training Qualifications:** GCE O level English Language, Woodwork, Geometrical Drawing (Engineering), Mathematics (CSE Grade 1 equivalent). CSE Geography. Police Sergeant. Training: Non Standard Police Training Courses: Local Intelligence Officer Police Support Unit (PSU) Various Computer Systems **Tutor Constable** Computer programming related: Lotus Domino Web Design **Advanced Microsoft Access** ITIL Foundation Certificate in Service Microsoft Visual Basic Management Lotus Application Development 1 Object-Oriented Systems Analysis Using UML Lotus Application Development 2 Introduction to Enterprise Architect Introduction & Advanced LotusScript Administrating Microsoft SQL Server 2000 Lotus Notes/Domino 4.5 Administration **Databases** Lotus Domino R4 to R6 Lotus Domino Designer 6 Interests **Barn Owl Conservation:** Public presentations – talks to interested groups (e.g. Scouts, Womens Institues etc) & presentations at shows (e.g. Cheshire Show). Nest box cameras linked to monitor or laptop computer for recording using direct or wireless link Presentation hardware and preparation – laptop computer, digital projector, digital video, digital images and narration compiled using Neosoft's Neobook software and others Field work Treasurer/Auditor Others: Radio Controlled Aeroplanes Computing Wireless on board video camera Walking Photography Music - Guitars, Synthesiser. **Personal Projects** Web Sites: Barnstormers Model Shop Mid Cheshire Barn Owl Conservation Group/Cheshire Barn Owl Groups South Cheshire Radio Control Society

- IT Training/Support:
  - Elderly Parents/Parents In Law hardware maintenance, basic use & email training using MS Outlook Express
- Farm dairy records & feed calculator (Microsoft Excel)

### **Personal**

- Born 1<sup>st</sup> May 1954
- Non smoker

- Full Clean Car Driving Licence
- Married, 2 children